



**MINOR VARIATION ENGAGEMENT FORM**

<b>COUNCIL:</b>	
<b>DEVELOPMENT APPLICATION NO:</b>	
<b>PROPOSED DEVELOPMENT:</b> (Wording as per Planning Approval)	
<b>DESCRIPTION OF MINOR VARIATION:</b>	
<b>ADDRESS:</b>	

I / we hereby engage Rep Giordano and / or Paul Giordano (as natural persons) from Giordano Certification, in relation to the proposed development described in the Development Application / Engagement Form, to give any consent or approval or make any assessment or decision that they, as Private Certifiers, are authorised to give or make pursuant to part 12 of the Development Act 1993.

I / we confirm that:

- The amended documents submitted to Giordano Certification are complete, identical and consistent with the Provisional Development Plan Consent
- An application for building rules consent for this development has previously been lodged with Giordano Certification
- Giordano Certification has my/our authorisation to inspect and copy any document retained by council under Regulation 101(1)
- I / we understand that if a request for further information has not been satisfied within three months of issue, Giordano Certification may refuse the application in accordance with Section 39 (3) (b) of the Development Act
- I / we understand that in accepting this proposal we are liable for full payment of all fees in accordance with the terms & conditions prior to any assessment being undertaken by Giordano Certification.
- I / we agree to be bound by the Giordano Certification standard Terms & Conditions, as per the original application

**SIGNATURE OF AUTHORISED REPRESENTATIVE:** \_\_\_\_\_ **DATED:** \_\_\_ / \_\_\_ / \_\_\_

<b>NAME:</b>			
<b>ADDRESS:</b>			
<b>PHONE / MOBILE:</b>		<b>FAX:</b>	

**SIGNATURE OF GIORDANO CERTIFICATION :** \_\_\_\_\_ **DATED:** \_\_\_ / \_\_\_ / \_\_\_

Aspects of this minor variation have been discussed previously with:

<b>REP:</b>		<b>PAUL:</b>		<b>ANTHONY:</b>		<b>ADRIAN:</b>		<b>JOSIE:</b>	
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**TAX INVOICE**  
 ABN: 39 104 469 749

GIORDANO CERTIFICATION FEES				
A	Choose One Option	Simple Minor Variation Fee <u>Residential</u> ~ \$100.00	\$	Note 1
		Complex Minor Variation Fee <u>Residential</u> ~ \$130.00	\$	
		Simple Minor Variation Fee <u>Commercial</u> ~ \$165.00	\$	
		Complex Minor Variation Fee <u>Commercial</u> ~ \$265.00	\$	
B	Plus (If applicable)	Photocopies made on behalf of Client by Giordano Certification \$0.45 per A4 page \$0.55 per A3 page	\$ \$	Note 2
C	Plus GST	(A + B) x 10%	\$	
D	A + B + C	<b>Total Giordano Certification Fee</b> *Payable to Giordano Certification (see options below)	\$ *	Note 3

PAYMENT OPTIONS	
Can be paid by Cash, Cheque or Direct Deposit (Note: We do not have Credit Card facilities)	Giordano & Associates P/L BSB: 015 237 Account No.: 195151692

**NOTES:**

- Giordano Certification Fee calculated based on Type of Minor Variation – i.e. Residential is NCC Class 1 or 10 building or Commercial is NCC Class 2 to 9 building. It is also based on the Scale of the Minor Variation - Simple Minor Variations generally constitute changes to minimum amount of documentation such as Amended Truss Calculations Only or Amended Footing Calculations Only. Complex Minor Variations generally constitute changes to a number of items of documentation.
- Photocopying Fee applicable when Giordano Certification is required to make multiple copies of submitted documentation.
- IMPORTANT NOTE:** If the proposed amendment constitutes a new Planning Consent from Council (i.e. New Development Number) then a new Development Application for Building Rules Consent is required and this form does not apply.